

## The Consular Section will be closed the following days:

| DATE                       | OCASION                                    |
|----------------------------|--|
| 29th March                 | Good Friday                                |
| 1st April<br>Easter Monday |  |
| 1st May                    | Labour day                                 |
| 6 May<br>27 May            | Early May bank holiday Spring bank holiday |
| 26 August                  | Summer bank holiday                        |
| 16 September               | Mexican Independence Day                   |
| 25 December                | Christmas Day                              |
| 26 December                | Boxing Day                                 |

#### **CONSULAR SERVICES:**

The Consular Section of the Mexican Embassy provides a range of services to Foreign Nationals citizens travelling or residing in the UK, including issuance of visas, power of attorneys, certificates of import of household effects into Mexico, certificates for import of psychotropics and drugs, among others.

{slide=VISAS}

- Visas for British Nationals
- Visas for other countries
- Diplomatic and Official Visas
- General information on visas and migratory documents
- Traveling with children in and out of Mexico.

minors

- Comparisons

All the aforementioned acts, except for the comparisons, are registered in notary instruments, and their notarial certificates do not require legalisation or further notarisation to have effects in Mexico. In case of notarised acts registered by non-Mexican notaries or by Mexican Consuls, in order that they can have legal effects in Mexico, they must be legalised or apostilled and be registered before a Notary Public in Mexico. Further information about <a href="Apostille (legalisation">Apostille (legalisation)</a> of public documents, please click here.

For a list o

Mexican Notary Publics press here.

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{slide=IMPORT OF HOUSEHOLDS EFFECTS INTO MEXICO}

Foreigners wishing to import their household effects into Mexico must bring at the Consular Section at opening hours the following documents:

- 1. Original migratory document: FM2 or FM3. Holders of FM3 are entitled to import temporarily household effects for the period of time that lasts her/his FM3.
  - 2. Valid passport (original and copy).
  - 3. Five copies of the list of items to be imported, as per the following guidelines:

- The list must be in Spanish. (Lists provided by freight companies are not accepted)
- It must state the applicant's addresses, both in Mexico and the Uk, and that she or he is obliged to return the households effects once that he or she leaves Mexico. The letter must also state that in case of change of address, the applicant must inform it to the customs authorities.
- Each copy must bear the applicant's original signature (photocopied signatures NOT accepted).
- Payment the <u>consular fees</u>, which must be made in cash, postal orders or company's cheque, payable to Mexican Consulate.

**Example** of household effects list:

#### Lista de menaje de casa de (Full name):

Useta de menajor de casa de (full name):

Address in USI.

Address in Mexico:

Via Marthran Via desas:

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{slide=CERTIFICATE OF FOREIGN SOCIETIES}

The Code of Commerce in force establishes that the legal constitution of companies must be proved with a certification in which is stated that they are constituted and authorized in conformity with the law of the country where they are formed.

#### **Requirements:**

- 1. Appearance of the legal representative or person concerned, who must demonstrate this capacity with a document and present his/her passport with two photocopies of it in which his/her details appear;
- 2. Memorandum and articles of association of the company by duplicate, which must be duly notarised and translated into Spanish. In case the documents are not issued in the United Kingdom, they must be duly legalised or apostilled.
- 3. Certificates of change of name of the Company and Certificate of the Company's Register Office, by duplicate translated into Spanish. In case the documents are not issued in the United Kingdom, they must be duly legalized or apostilled.
- 4. Declaration of the recent taxes payment, by duplicate, to demonstrate that at the moment of the declaration the society has not been dissolved or merged.

- Export licence issued by

- Invoice issued by the export

| 5. Payment of the consular fees.   |
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| {/slide}   |
| (alido CEDTIEICATE EOD IMPORT REVOLUCTRODICE AND DRUGE)  |
| {slide=CERTIFICATE FOR IMPORT PSYCHOTROPICS AND DRUGS }  |
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| Requirements:  |
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| - Import permit issued by the Ministry of Health in Mexico which has a validity of one hundred and eighty days from the date of issue. The original permit will be retained by the Consular Section. |

quantities of the products to be exported do not exceed the amount authorised in the

competent authority in the United Kingdom.

company in the United Kingdom stating that the

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Ministry of Health's Import Permit, as well as specifying the batch number of the substances.

- Original certificate of analysis (photocopies are not accepted), issued either from an official entity or from an authorised established laboratory in the United Kingdom, which has to be stamped by the Chamber of Commerce.
  - A product coming from China, Japan and/or India, a certificate of origin is required.
- Payment of the consular fees, which must be made in cash, postal orders or company's cheque, payable to Mexican Consulate.

| Nota | Bene It     | is issued a | a Certificate | of Importat  | tion of Ps | sychotropic | and Drugs | only to | r each |
|------|-------------|-------------|---------------|--------------|------------|-------------|-----------|---------|--------|
| Impo | rt Permit i | ssued by th | ne Ministry ( | of Health in | Mexico.    |             |           |         |        |

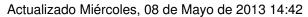
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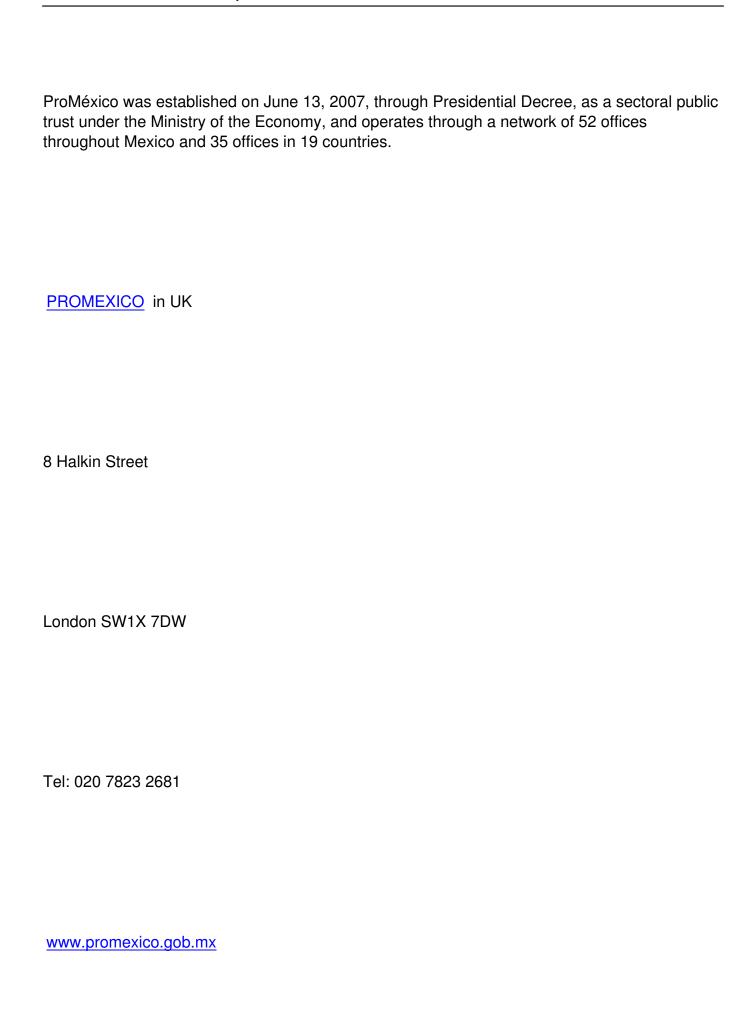
{slide=CONSULAR FEES}

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|-------------|------------|-------|------|----|------|-------|
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| CONSULAR FEES   |
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| {/slide}  |
|   |
| GENERAL INFORMATION:  |
| The following section offers a wide range of useful information for travellers to Mexico such as tourism and business. Also provides information on common paperwork such as getting married or obtaining the apostille of public documents, among others. The information provided is only to offer a guide to the public. Therefore you are advised to verify it directly with the competent Mexican authorities. |
| {slide=VISIT MEXICO}  |

| <ul><li>Tourism board</li><li>Country of marvels</li></ul>   |
|--|
| - Customs and immigration information  |
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| {/slide}   |
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| {slide=DOING BUSINESS IN MEXICO (PROMEXICO)}   |
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| ProMóxico is the Moxicon Enderal Government institution in charge of strengthening Moxico's  |
| ProMéxico is the Mexican Federal Government institution in charge of strengthening Mexico's participation in international economy. With this objective in mind, the institution supports the exportation activity of companies established in the country and coordinates actions to attract foreign direct investment to national territory. |
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3. Birth certificates\*

# Actualizado Miércoles, 08 de Mayo de 2013 14:42 {/slide} {slide=GETTING MARRIED IN MEXICO TO A MEXICAN NATIONAL} The requirements to get married in Mexico can be different in each of the 31 States and the Federal District, as each entity has its own General Civil Registry Office. Therefore you are advised to contact directly the office where you are planning to get married to obtain information about the process and requirements. Getting married to a Mexican national Foreign nationals wishing to get married in Mexico to a Mexican national, please take note that the Registry Office can request the submission of the following documents: 1. Valid passport. 2. Valid Mexican entry documents (visas, migratory form, etc.).

4. Pre-nuptial Agreement where, the parties must specify whether they wish to get married

13 / 31

| under the system of Joint Ownership Property ( | sociedad conyugal) or under a Non-joint |
|--|---|
| Ownership Property (                           | s                                       |
| eparación de bienes                            |   |
| ).   |   |

- 5. If one or both parties is divorced or widowed, submit the appropriate certificate (ej. death certificate or absolute decree)\*
  - 6. Pre-nuptial medical certificate (must be obtained in Mexico).
- 7. If one or both parties are under 18, they must submit original parental permission granted by the parents or guardians or emancipation document, duly legalized.
- 8. In some States you'll need to provide a Certificate of No Impediment (CNI)\*, you can obtain a CNI from your local register office.

#### **Recommendations:**

- After the marriage, while in Mexico, it is advisable to obtain enough certified copies of the marriage certificate and "apostille" them.
- When you get married in Mexico, you can get the marriage documents sent to the UK, to make it easier to get copies. Find out how to 'deposit' documents in the UK.

#### Important:

You cannot register an overseas marriage in the UK, but it will usually be recognised if it's valid in Mexico.

If your intention is to live in the UK the Mexican party **must** obtain a visa before coming to the

<sup>\*</sup>All foreign documents listed above must be "apostilled" or legalised in their country of origin and translated into Spanish by a registered translator in Mexico. To obtain a list of official translator (English – Spanish) click **here**.

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UK (husband or wife). We strongly recommend contacting the British Embassy or Consulate in Mexico. For more information click

<u>here</u>

This information is provided as a service to the public. Therefore you are advised to contact the relevant authorities (Civil Registry Office and UKBA).

{/slide}

{slide=GETTING MARRIED IN MEXICO FOREIGN NATIONALS}

The requirements to get married in Mexico can be different in each of the 31 States and the Federal District, as each entity has its own General Civil Registry Office. Therefore you are advised to contact directly the office where you are planning to get married to obtain information about the process and requirements.

#### **Getting married in Mexico**

Foreign nationals wishing to get married in Mexico, please take note that the Registry Office can request the submission of the following documents:

- 1. Valid passport.
- 2. Valid Mexican entry documents (visas, migratory form, etc.).
- 3. Birth certificates.\*
- 4. Pre-nuptial Agreement where, the parties must specify whether they wish to get married under the system of Joint Ownership Property (sociedad conyugal) or under a Non-joint Ownership Property (separación de bienes).
- 5. If one or both parties is divorced or widowed, submit the appropriate certificate (e.g., death certificate or absolute decree).\*
  - 6. Pre-nuptial medical certificate (must be obtained in Mexico).

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- 7. If one or both parties are under 18, they must submit original parental permission granted by the parents or guardians or emancipation document, duly legalized.
- 8. In some States (e.g. Quintana Roo: Riviera Maya, Cancun, Cozumel, Playa del Carmen and Chetumal) Four witnesses with official identification.
- 9. In some States you'll need to provide a Certificate of No Impediment (CNI)\*, you can obtain a CNI from your local register office.

| *All foreign documents listed above must be "apostilled" or legalised in their country of origin                      |     |
|---|-----|
| and translated into Spanish by an official translator in Mexico. You should contact your                              |     |
| Embassy or Consulate in Mexico who should be able to provide a list of official translators. $oldsymbol{	extstyle C}$ | lic |
| k here.   |     |

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- When you get married in Mexico, you can get the marriage documents sent to the UK, to make it easier to get copies. Find out how to 'deposit' documents in the UK.

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| This information is provided as a service to the public. Therefore you are advised to contact the relevant authorities (Civil Registry Office and FCO). |
| If you require tourist information please visit:  |
| <ul> <li>Tourism board</li> <li>Country of marvels</li> <li>Customs and immigration information</li> </ul>  |
| {/slide}  |
| {slide=OBTAINING A CERTIFIED COPY OF A MEXICAN MARRIAGE CERTIFICATE}  |



| The Mexican Embassy is unable to request documents from Mexican authorities on your behalf. If you are currently living in the UK, you are advised to contact your <a href="Embassy or Consulate">Embassy or Consulate</a> in Mexico who should be able to advise on how to obtain a copy of the document you require. |
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| Foreign and Commonwealth Office  |
| Local document search  |
| Tel. 020 7008 0186   |
| Email: bmdenquiries@fco.gov.uk   |
| {/slide}   |

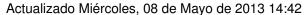
| SERVICES TO FOREIGN NATIONALS<br>Actualizado Miércoles, 08 de Mayo de 2013 14:42 |  |
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| {slide=APOSTILLE OF PUBLIC DOCUMENTS (LEGALISATION)}                             |  |
| - Apostille  |  |
| {/slide}   |  |
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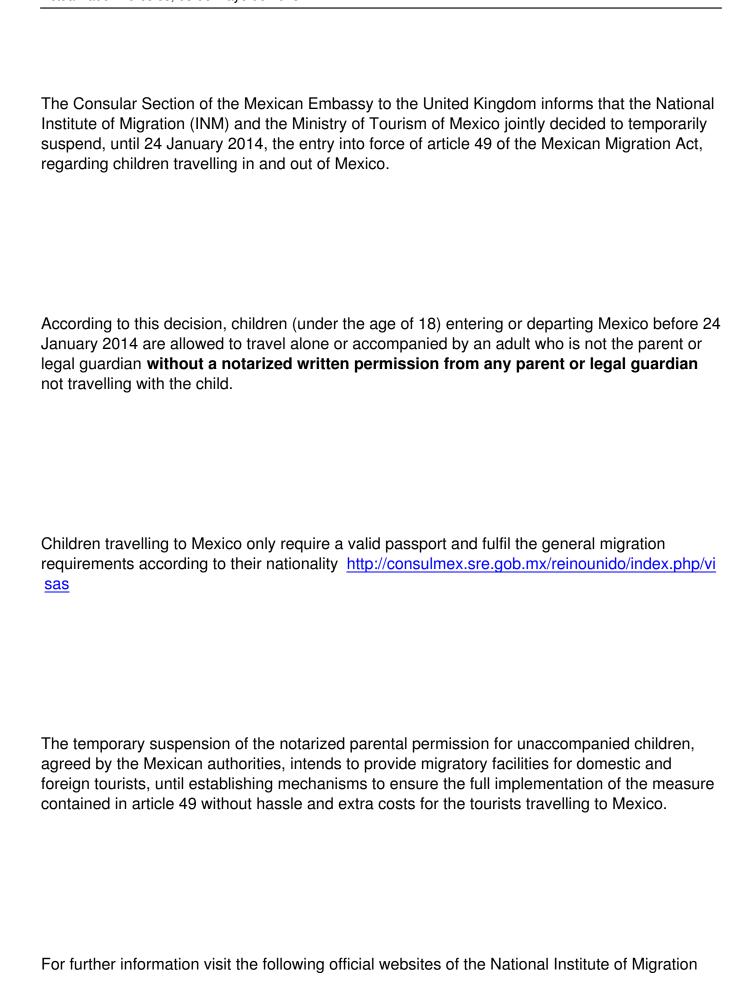
{slide=TRAVELING WITH CHILDREN IN AND OUT OF MEXICO}

**Entry of minors into Mexico** 

## TRAVELING WITH CHILDREN IN AND OUT OF MEXICO

## TEMPORARILY SUSPENSION OF THE NOTARIZED PERMISSION **FROM PARENTS**





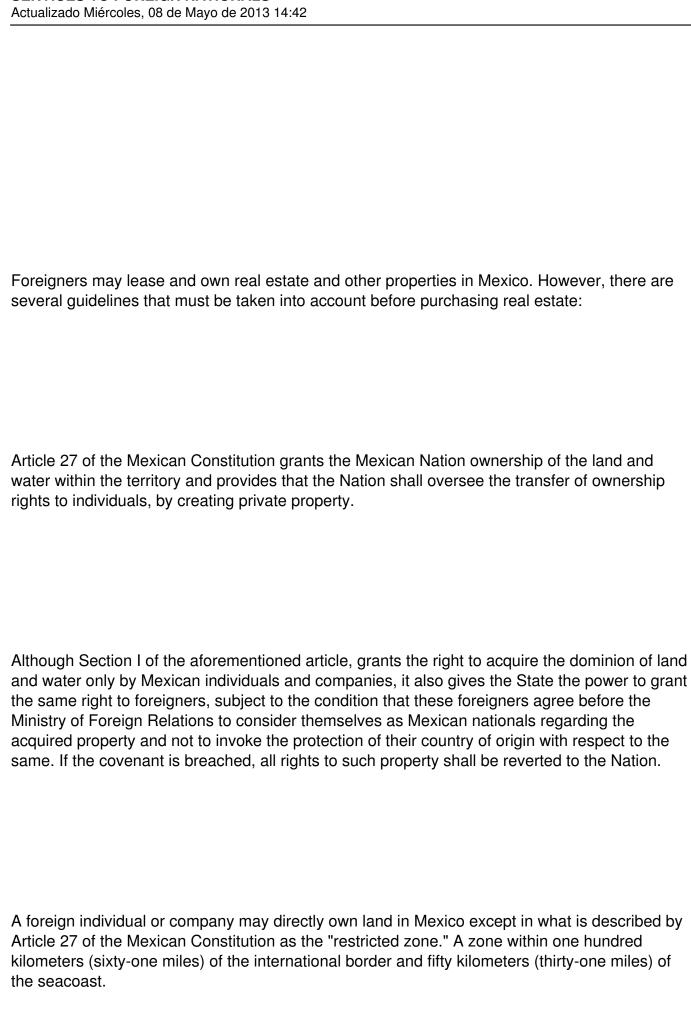
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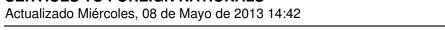
| (INM) and the Ministry of Tourism:   |
|--|
| - Secretaria de Turismo <a href="http://www.sectur.gob.mx/es/sectur/Boletin_de_prensa_14">http://www.sectur.gob.mx/es/sectur/Boletin_de_prensa_14</a>  |
| - Instituto Nacional de Migración: <a href="http://www.inm.gob.mx/index.php/page/Noticia_310113">http://www.inm.gob.mx/index.php/page/Noticia_310113</a>   |
| {/slide} {slide=ADOPTING A MEXICAN CHILD}  |
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| Since the United Kingdom ratified the Hague Convention of 29 May 1993 on Protection of Children and Co-operation in respect of Intercountry Adoption, the adoption of Mexican and British minors must be done in the framework of the Convention. Therefore, the family wishing to adopt a Mexican minor must enter in contact with the central authority in the United Kingdom, which would make the formal request to the central authority in Mexico (DIF). The Central authority in the United Kingdom is: |

| The Department of Health and Adoption and Permanence Team (Intercountry Section): |
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|   |
| Wellington House  |
| 135-155 Waterloo Road   |
| London SEI 8UG  |
| Tel. 44 (20) 7972 4014  |
| Fax 44 (20) 7972 4179   |

| SERVICES TO FOREIGN NATIONALS Actualizado Miércoles, 08 de Mayo de 2013 14:42 |
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| Website <a href="http://www.dh.gov.uk">http://www.dh.gov.uk</a>               |
| {/slide}  |
| {slide=TRAVELING TO MEXICO WITH YOUR PET}                                     |
| Further information can be obtained on the following ways: <u>SENASICA</u>    |
| {/slide}  |

{slide=ACQUISITION OF PROPERTIES IN MEXICO}





Foreign individuals or companies and Mexican companies 100% owned by foreigners may purchase of real estate for residential purposes within this "restricted zone" has to be through a trust fund for fifty years. In this kind of trust fund the bank will retain the property title but the foreigner is the beneficiary and may use and enjoy such premises and may sell or even inherit the rights to it. However, all operations regarding the property must be notified and approved by the bank.

**Note**: Mexican companies with 100% foreign capital may own property directly in the "restricted zone" for other non-residential purposes.

There are other restrictions to be aware of when trying to acquired property for agrarian, livestock, and forestry purposes: Foreign companies could not own property for this objective and foreign individuals should observe the land sizes limitations.

The acquisition of real estate must be conducted before a public notary, judge or property registrar officer and two witnesses when its value does not exceed the equivalent of 365 times the daily minimum wage. For higher values the transaction must be conducted by a Public Notary and registered in a deed. The parties should pay taxes in a real estate purchase.



| The acquisition may be done personally or through an agent with representation (power of attorney valid according to Mexican laws).   |
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| Even if there is no restriction for any migrant status to acquire property, except by transmigrates after buying property of getting rights to a property in the "restricted zone," foreigners are compelled to get a visitors visa.  |
| A permit must be obtained from the Ministry of Foreign Affairs (Secretaría de Relaciones Exteriores, Flores Magon 1 anexo, Tlatelolco, México, D.F.) or any of its delegations in the States of the Republic. This will be an agreement to be considered as a Mexican citizen in connection with the property, meaning that diplomatic protection from a foreign government will not be invoked, and that that the alien will submit to the jurisdiction of the Mexican courts in all cases, under the penalty of losing said property.  Note: please verify that the property you would like to buy has no mortgage and that the seller has paid the real estate property tax and water contribution fees. For further assistance regarding this matter please contact a lawyer. |
| {/slide}  |
| Find and Embassy or Consulate of Mexico   |

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| 5. If one or both parties is divorced or widowed, submit the appropriate certificate (ej. death certificate or absolute decree).*  |
| 6.   |
| 7. Pre-nuptial medical certificate (must be obtained in Mexico).   |
| 8. If one or both parties are under 18, they must submit original parental permission granted by the parents or guardians or emancipation document, duly legalized.  |

| 9. In some States (e.g. Quintana Roo: Riviera Maya, Cancun, Cozumel, Playa del Carmen and Chetumal) Four witnesses with official identification.   |
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| 10. In some States you'll need to provide a Certificate of No Impediment (CNI)*, you can obtain a CNI from your local register office.   |
| *All foreign documents listed above must be "apostilled" or legalised in their country of origin and translated into Spanish by an official translator in Mexico. You should contact your Embassy or Consulate in Mexico who should be able to provide a list of official translators. Click <a href="here">here</a> . |
| Recommendations:   |
| · After the marriage, while in Mexico, it is advisable to obtain enough certified copies of the marriage certificate and "apostille" them. The Mexican Embassy is unable to request documents on your behalf.  |
| · When you get married in Mexico, you can get the marriage documents sent to the UK, to make it easier to get copies. Find out how to <u>'deposit' documents in the UK.</u>  |

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· Customs and immigration information

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