

IME-BECAS 2017 SCHEDULE

ACTIVITY		DATE
JANUARY 2017		
1	IME informed the Consular network about the budget for IME-Becas 2017 .	January 23rd
JULY 2017		
2	IME consulted the Consular network about the drafts of the IME Becas 2017 Call for Applications package.	July 25th
AUGUST 2017		
3	IME publish and send the IME-Becas 2017 Call for Applications to the Consular network , for its promotion among educational institution / organizations.	August 14th to 18th
4	The Consular network promotes the Call for Applications, and collects the letters for <i>matching funds</i> from the educational institutions / organizations.	From the date of publication to October 4 th
SEPTEMBER 2017		
5	The Consulates compose the Local Committees .	From the date of publication to October 4 th
OCTOBER 2017		
6	Deadline for institutions / organizations to submit the applications for funds at the Consulate.	October 5th
7	The Consulates call the Local Committee to review the applications, distribute the funds, and define the rules for the approved educational institutions / organizations.	October 6th to 13th
8	Deadline for Consulates to inform the IME about the decision of the Local Committee.	October 16th
9	IME publishes the results.	October 19th

10	Deadline for Consulates to update the Information System for Communities (SIC, as in Spanish) with the applications for funds and their annexes, the minutes of the Committees and the letters of acceptance or notification, as applicable.	October 20th
11	The Consulates send to Consultoría Jurídica or to the IME the Memorandums of Understanding for their authorization, as applicable, according to the Guidelines.	From October 23rd to November 16th
NOVEMBER 2017		
12	The Consulates organize a public ceremony for the release of funds and a press conference with educational institutions / organizations (presentation of testimonials).	November
DECEMBEE 2017		
13	Deadline for Consulates to deliver the checks for the educational institutions / organizations in exchange for the invoices according to the Guidelines, and subsequent to the signature of the MOU.	December 7th
14	Deadline for the Consulates to upload in the SIC the copies of the signed Memoranda of Understanding, the invoices and the photographic memory of the public ceremony.	December 8th
January-April 2018		
15	The Consulates send to the DGPOP the invoices for the reception of grants by the institutions / organizations, as per the monthly report of expenses in accordance with the <i>"Manual de Políticas y Normas Presupuestarias para las Representaciones de México en el Exterior"</i> .	January 2nd to 31st
16	The Consulate requests the institutions / organizations to submit a note informing the student selection process and uploads the files in the SIC .	From January 9th to April 23rd
MAY 2018		
17	The Consulates request the educational institutions / organizations the FINAL report of activities in order to upload it in the SIC , in Excel and PDF formats.	May 1st to 15th
JUNE 2018		
18	The IME publishes the final dossier IME Becas 2017 .	June 29th