

**TEMPORARY RESIDENT
(INVITATION LETTER)**

REQUIREMENTS:

1. [Visa application](#).
2. Valid passport and copy of the main pages.
3. One color picture, passport size, front view, with no eyeglasses and white background.
4. Original and copy document that proves that the applicant is a foreign legal resident of the USA (I-797, I-20 advance parole, etc). *This only applies for non-U.S. citizens.*
5. Consular fee: \$36.00 dls. (Cash, credit or debit card – visa or MasterCard). **Nonrefundable if not approved.**
6. Original invitation letter from a public or private organization or institution of renowned integrity inviting the foreigner to participate in a non-remunerated activity in Mexican territory. The letter must contain the following data:
 - a) Full name and nationality of the applicant.
 - b) Business or company name of the organization.
 - c) Official registration number, if applicable.
 - d) Purpose of the organization or private institution.
 - e) Complete address and contact information for the organization or institution.
 - f) Information on the activity to be performed or the project in which the foreigner will participate. The foreigner's activity related to the objectives of the inviting organization or institution.
 - g) Estimated length or approximate end date of the activity to be undertaken.
 - h) A statement of the binding responsibility to cover living expenses for the foreigner during his/her stay in Mexico, and to ensure the foreigner's return to his/her country of origin or residence, and
 - i) A copy of the official identification of the person signing the letter of invitation.
7. The foreigner must present the original and a photocopy of documents proving that s/he has the necessary experience, capacity, skills or expertise to develop the activity for which s/he was invited.
8. If the organization **is covering** the expenses of the applicant while in Mexico:
 - Original and copy of proof of investments or bank accounts with a balance of at least \$48,000.00 US Dollars during the 12 previous months.
9. In the event that the inviting institution **will not cover** the expenses of the applicant while in Mexico:
 - Original and a photocopy of proof of investments or bank statements average monthly balance of \$21,617.65 dollars during the past twelve months, or
 - Original and a photocopy of documents showing that the applicant has employment or a pension with a monthly tax-free income greater than \$924.71 dollars during the past six months. (Bring a letter from your employer indicating since when you were hired and stating that you are going to transfer to the Mexican Organization, but the salary paid in the US, and bring the last 6 month of your pay stubs).

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