

### **Requirements for registration of birth of Mexicans born abroad**

1. Fill out the application form (one for each applicant).
2. Bring the following **original** documents:
  - a. Foreign birth certificate (*full size*) of the person to be registered.
  - b. Birth certificate of both parents.
  - c. Government-issued photo identification of both parents.
3. Two witnesses over the age of 18, with valid identification.

Note: Two copies of each document and identification are required for each applicant.

### **Before starting the process, please keep in mind:**

- In the applicant's birth certificate, the name of the parents must appear **as it is written on the parents' Mexican birth certificates** (It is not necessary that the two last names appear, but it is mandatory that the first and middle name do, if applicable)
- If one of the parents is not of Mexican nationality, the passport of their country of origin or identification issued in the United States must be submitted, along with the birth certificate.
- When the father cannot be present at the moment of registration, it will be required to bring the marriage certificate or power of attorney, unless his name is not on the applicant's foreign birth certificate. The marriage must have taken place prior the applicant's birth
- If the applicant's birth certificate was issued outside the United States, it will be required to apostille or legalize it, as appropriate, and if applicable, translated into Spanish.
- The time of birth must be known, either by being stated on the birth certificate or proved with complementary hospital documents.

### **Registration process:**

- Call **1 877 639 4835** to schedule your appointment.
- Gather the requested documents and make the necessary copies.
- On the date of the appointment, the applicant, both parents and two witnesses must be present during the whole process.

**Important:** If you have any questions or concerns, please send a copy of your documents to: [regcivilhouston@sre.gob.mx](mailto:regcivilhouston@sre.gob.mx) or [juanc@sre.gob.mx](mailto:juanc@sre.gob.mx) and we will provide further assistance.

The registration is free. However, if you want one or more certified copies of the Mexican Birth Certificate, the cost is **\$13.00 USD each**.