



Temporary Resident Visa through INVITATION LETTER

Not AUTHORIZED TO PARTICIPATE IN A PROJECT OR EVENT IN MEXICO. TO STAY MORE THAN 180 DAYS AND LESS THAN 4 YEARS.

1. **Application Form** <https://consulmex.sre.gob.mx/houston/images/visaing.pdf>
 - Application form can also be found on the Consulate's website <https://consulmex.sre.gob.mx/houston/> under the visas tab.
2. **Passport**, original and copy of the page with your personal details, photograph, & signature.
3. **One passport size photograph** (front, no glasses, color, must be recent)
4. **Proof of legal status in the U.S.** (this only applies for non-U.S. citizens) you need to provide the original and copy of your US Visa, entry stamp, ESTA (Electronic System Travel Authorization) Permanent Resident Card, EAD cards, I-797 forms, Advanced Parole Forms (I-512), I-20 or DS-2019.
5. **Original Invitation Letter** containing all the following points:
 - a. Full name and nationality of the applicant
 - i. Please be aware that if there is a mistake in the *name, surname, nationality, day of birth, place of birth and or passport number* the visa cannot be issued.
 - b. Full official name of the organization or institution
 - c. Organization or public institution's Tax Identification Number
 - d. Brief description of the purpose of the organization or public institution
 - e. Full address and contact information of the organization or institution
 - f. Brief description of the employment activities to be performed by the applicant
 - g. Approximate duration or end date of the employment activity of the applicant
 - h. Include a copy of the official ID of the person who signs the letter
 - i. State that the company, organization or institution commits to pay all the travel and personal expenses during the applicant's stay in Mexico
6. **Financial Solvency (must choose one option a, b, or c.)**
 - a. Proven by, the organization or private institution that invites the applicant: must submit the printouts of the electronic bank statements **certified** (signed and/or stamped) by the bank of each of the previous **12 months** that yields a monthly ending balance of at least 10,000 days of the current general minimum wage in Mexico City (*approx. \$64,500 USD*).
 - b. Proven by, the applicant through **Investment** or **bank accounts** by submitting the printouts of the electronic bank statements **certified** (signed and/or stamped) by the bank of each of the previous **12 months** that yields a monthly ending balance of at least 5,000 days of the current general minimum wage in Mexico City (*approx. \$32,500 USD*).
 - c. Proven by, the applicant through employment that yields a monthly income of at least 300 days of the current general minimum wage in Mexico City (*approx. \$1,950 USD*) by submitting a recent & original letter from employer stating your employment commencement date (must be at least 1 year ago), position title, the salary you receive **PLUS** all paystubs for the last **6 months**. The letter must include your full

name as it appears in your passport and must be **signed by hand** (no electronic signatures or photocopies of the original will be accepted).

7. **Proof of Expertise:** The applicant must show documents to prove that they have the necessary **experience, capabilities and abilities** to do the activity.

- a. Examples: diplomas, training certificates, curriculum vitae/resume, and or letter from your employer specifying the years of experience and the training received.

MARRIAGE LICENSES OR BIRTH CERTIFICATES FROM ANOTHER COUNTRY BESIDE THE U.S. MUST BE APOSTILLED OR LEGALIZED BY THE COUNTRY WHO ISSUED THE DOCUMENT.

FOR ALL DOCUMENTS IN A FOREIGN LANGUAGE OTHER THAN ENGLISH, A CERTIFIED TRANSLATION MUST ALSO BE SUBMITTED.

Disclaimers:

1. The issuance of this visa is contingent to the Consular Interview.
2. The Visa will only be valid for the period indicated on the document, and will only be valid for one entry, in order to finalize the process in Mexico.
3. The Visa fee is \$40.00 USD.
4. Please note that in case of refusal of visa, the payment is not refundable. We recommend that before submitting your application, you verify your documentation is complete.
5. Keep in mind that the Regulations for issuance of a Visa, indicate that the period of obtaining the Visa can take up to 10 days.