



## TEMPORARY IMPORT OF HOUSE EFFECTS REQUIREMENTS

### Please read this information.

Household effects are defined as those items that constitute the furnishings of a house and are exclusively for use, on their daily needs, by a person or family. This includes clothes, bedding, books, works of art and scientific materials, as long as they are not part of a collection for expositions or art galleries.

In order to be allowed by customs authorities to import temporarily these items into Mexico you must present your inventory list at the Mexican Consulate in your area to be issued a certificate. This certificate is called **CERTIFICADO DE LISTA DE MENAJE DE CASA A EXTRANJEROS**. In order to apply for this document, the following is required:

1. Valid U.S. Passport. And four copies of the page with your personal data, picture and signature.
2. A typed letter addressed to the Consulate of Mexico providing your present address in the U.S. and the address where you will establish your residence in Mexico; you must also indicate that you intend to return your household goods to the US at the end of your stay in Mexico and to notify the customs authority of any change of residence while in the country.
3. All household effects must be included in an inventory list. The list must be in Spanish, and typed.
4. Each item must be numbered progressively. In case of electrical appliances or electronics you must specify make, model and serial number (including kitchen appliances).
5. The letter and the inventory list should be prepared in original and 4 copies.

Applicants must mail the documents required below addressed to: Consulate of Mexico, at 2550 Technology Dr., Orlando, FL 32804. Once the documents are reviewed and authorized by the Visa Department, an appointment to obtain the aforementioned certificate should be scheduled.

### CONSULAR FEES

\$169.00 USD (cash)

### IMPORTANT

Importation of your household effects are temporary and only for the validity of your immigration permit, and you may import your household effects only once. No motor vehicle may be included in your household inventory list.

For any question, please call at 407 422 0514 ext. 318 or email [visas@conorlando.net](mailto:visas@conorlando.net)





**(EXAMPLE OF HOUSEHOLD INVENTORY LIST)**

**NOMBRE  
DOMICILIO EXTRANJERO**

**DOMICILIO EN MEXICO**

<b>CANTIDAD</b>	<b>ARTICULO</b>
5 CAJAS	ROPA DE MUJER
3 CAJAS	ROPA DE HOMBRE
6 CAJAS	ARTICULOS DE COCINA
1	SALA DE 4 PIEZAS (2 MESAS Y DOS SILLONES)
2	BOX SPRING TAMAÑO "QUEEN SIZE"
2 BOLSAS	ADORNOS NAVIDEÑOS
2 BOLSAS	ARTICULOS DEPORTIVOS
2	COLCHONES TAMAÑO "QUEEN SIZE"
1	BOX SPRING TAMAÑO INDIVIDUAL
1	COLCHON TAMAÑO INDIVIDUAL
3 CAJAS	ARTICULOS DE COCINA
2 CAJAS	ARTICULOS DE TOCADOR
1 CAJA	HERRAMIENTAS CASERAS

**ARTICULOS ELECTRICOS:**

- 1 DVD, MARCA SAMSUNG, SERIE X89721, MOD. 2058654
- 1 TELEVISION 27 PULGADAS, MARCA SANYO, SERIE DX2345, MOD. 4586
- 1 LAVADORA MARCA WINDSTAR, SERIE 48530954
- 1 SECADORA MARCA WINDSTAR, SERIE 365908XT

**SOLICITUD DE MENAJE DE CASA PARA MEXICO**

NAME \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ PLACE OF BIRTH \_\_\_\_\_ NATIONALITY \_\_\_\_\_

CURRENT ADDRESS . \_\_\_\_\_ TELEPHONE NUMBER \_\_\_\_\_

MARITAL STATUS- SINGLE  MARRIED  SPOUSE NAME \_\_\_\_\_

CURRENT OCUPATION \_\_\_\_\_ PASSPORTE NUMBER \_\_\_\_\_ VISA NUMBER \_\_\_\_\_

ADDRESS IN MEXICO \_\_\_\_\_

FAMILY MEMBERS ACCOMPANYING TO MEXICO: \_\_\_\_\_

I DELCARE UNDER OATH THAT THIS IS THE FIRST AND ONLY TIME THAT I HAVE REQUEST A VISA FOR MY HOUSEHOLD GOODS AND PERSONAL EFFECTS AND THAT UPON RETURN TO MY COUNTRY OF ORIGIN, I SHALL BRING BACK ALL OF MY HOUSEHOLD GOODS AND PERSONAL EFFECTIS.

\_\_\_\_\_  
SIGNATURE

