



HOUSEHOLD GOODS CERTIFICATE APPLICATION

Permanent and Temporary Residents of Mexico have the right to import their household goods duty-free once, within a period of no more than six months after the date of their formal entrance to Mexico. Household effects are defined as those items that constitute the furnishings of a house and are exclusively for use, on their daily needs, by a person or family. This includes clothes, bedding, books. All of the items must have been purchased at least 6 months before moving.

Items that **CANNOT** be included in a *Menaje de Casa* are vehicles, weapons, ammunition, alcohol, any items considered for commercial activities, chemicals or gases, among others.

Requirements:

1. Application
2. Valid passport & copy
3. Copy of visa or residency card (*must have been issued within the previous six months*)
4. Household goods inventory
5. Payment \$190 (*at the day of your appointment*)

To schedule an appointment send an email with all the required documentation to registrocivilpot@sre.gob.mx with 'Menaje de Casa – Extranjero' in subject line. Must bring originals and sets of copies at the time of your appointment.

Sample of the household goods inventory:

LISTA DE MENAJE DE CASA - HOUSEHOLD GOODS INVENTORY					
Nombre Completo (Full Name):			(Name as it appears in passport)		
Domicilio en Estados Unidos (Address in the U.S.):			Lugar de residencia previsto en Mexico (Intended place of residence in MX):		
Complete address in the U.S. (street number, street name, city, state, zipcode)			City and State of intended place of residence		
I declare under penalty of perjury that the data recorded herein is correct and that I have the intention to live in Mexico on a temporary/permanent basis and that the below mentioned items belong to my household goods inventory which I have used during my residency in the U.S. I also declare that I have not previously requested a Certificate of Household Goods (Menaje de Casa):					
Num. Progresivo (Progressive #)	Cantidad (Amount)	Descripción (Description)	Marca (Brand)	Modelo (Model)	Numero de Serie (Serial Number)
ELECTRONICOS (Electronics)					
1	1	Refrigerador	LG	GNE27JYMF5	SKJE386EIHNS83JDOE
2	1	Television 40"	Sony	87563	DJIE678390FNHUA3M
3	1	Consola de Juegos	Microsoft	Xbox ONE	XBGJP379HIDMQ4SGD
ARTICULOS GENERALES (General Items)					
1	5	Cajas de Ropa (Boxes of clothing)	N/A	N/A	N/A
2	2	Cajas de Zapatos (Boxes of shoes)	N/A	N/A	N/A
3	1	Sillon (Couch)	N/A	N/A	N/A

Signature: _____

Printed Name: _____



HOUSEHOLD GOODS CERTIFICATE APPLICATION

PERSONAL INFORMATION OF APPLICANT

Full name: _____
(as it appears in your passport)

Mexican visa or resident card #: _____

Address in the U.S.: _____

City: _____ State: _____ ZipCode: _____

E-mail: _____

VISA OR RESIDENT CARD INFORMATION

Type of visa/card: _____
(Temporary or Permanent Resident Card or Visa)

Date visa/card was issued: _____

Place where visa/card was issued: _____

Intended place of residence in Mexico: _____

I declare under penalty of perjury that the data recorded herein is correct and that I have the intention to live in Mexico on a temporary/permanent basis and that the mentioned items belong to my household goods inventory which I have used during my residency in the U.S. I also declare that I have not previously requested a Certificate of Household Goods Import (Menaje de Casa).

Applicant's Signature

Date