

**CONSULATE GENERAL OF MEXICO  
RALEIGH, NORTH CAROLINA  
431 Raleigh View Rd. Raleigh, N.C., 27610  
[www.sre.gob.mx/raleigh](http://www.sre.gob.mx/raleigh)**

**REQUIREMENTS TO GRANT A NOTARIZED POWER OF ATTORNEY**

- 1. APPOINTMENT** To make an appointment please call Mi Consulado 1-424-309-0009, or visit <https:// citas.sre.gob.mx> TO MAKE ONE APPOINTMENT FOR EACH POWER OF ATTORNEY.
- 2. FORM OF APPLICATION** (Each grantor must present a handwritten form) If the grantor does not speak and read Spanish must be accompanied by an interpreter, designated by yourself. The interpreter must show a valid official ID.
- 3. OFFICIAL IDENTIFICATION** - Mexican citizens must present one of the following identifications: Mexican passport, matricula consular or vote card. Non Mexican Citizens must be present either passport, driver license or identification card. The identification must show your FULL LEGAL name as it appears on your birth certificate.
- 4. PAYMENT.-** \$ 177 dollars for each Power of Attorney.
- 5. CERTIFIED COPY OF THE MARRIAGE CERTIFICATE.** (This requirement is not mandatory) *PLEASE NOTE THAT IF YOU ARE MARRIED AND REQUEST A POWER OF ATTORNEY FOR ADMINISTRATION OR POSESION (BUY OR SELL) OF YOUR PROPERTIES, FOR THE EXECUTION OF THE POWER OF ATTORNEY IN MEXICO YOUR SPOUSE MAY BE REQUIRED TO SIGN AS WELL.*
- 6. PROOF OF CURRENT ADDRESS** - Examples: electricity bills, water, telephone, cable television, auto insurance, identification that includes this information, etc. (This requirement is not mandatory)

**VERY IMPORTANT**

Before your appointment at the Consulate please obtain from your legal representative or lawyer in Mexico all the necessary information to be reflected in the power of attorney. Also confirm with your legal representative in Mexico which type of Power of Attorney you will require, such as "*Poder Especial (Special); Poder para Pleitos y Cobranzas (Judges and payments); Poder para Administración (Administration) and or Poder para Actos de Dominio (possession to buy or sell properties)*", specifying preferably limitations.

For security and protection of your properties and belongings we recommend limiting the Power of Attorney to a specific purpose and for a specific timeframe.



# Relaciones Exteriores

Secretaría de Relaciones Exteriores

## NOTARY DEPARTMENT

(919) 615-3671

(919) 615-3681

## CONSULATE GENERAL OF MEXICO

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OFICIAL USE (Don't write in this space)

E/A: \_\_\_\_\_ FECHA: \_\_\_\_\_

## APPLICATION FOR POWER OF ATTORNEY TO USE IN MEXICO

(FORM FOR EACH PERSON)

Do you speak and read Spanish? \_\_\_\_ If so, please fill out a form in Spanish.

What is the purpose of the power of attorney that you are requesting: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### GRANTOR PERSONAL DATA

FULL NAME: \_\_\_\_\_

PLACE AND DATE OF BIRTH: \_\_\_\_\_ DAY: \_\_\_\_ MONTH: \_\_\_\_ YEAR: \_\_\_\_

NACIONALITY: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_

TELEPHONE: Cel. ( ) \_\_\_\_\_ Home ( ) \_\_\_\_\_

MARITAL STATUS: \_\_\_\_\_ DO YOU HAVE A PRENUPTIAL AGREEMENT? \_\_\_\_\_

NAME OF YOUR SPOUSE (MAIDEN NAME): \_\_\_\_\_

**VERY IMPORTANT:** PLEASE NOTE THAT IF YOU ARE MARRIED AND REQUEST A POWER OF ATTORNEY FOR ADMINISTRATION OR POSESION (BUY OR SELL) OF YOUR PROPERTIES, FOR THE EXECUTION OF THE POWER OF ATTORNEY IN MEXICO YOUR SPOUSE MAY BE REQUIRED TO SIGN AS WELL.

FULL NAME OF LEGAL REPRESENTATIVE (EMPOWERED PERSON IN MEXICO DESIGNATED BY YOU): \_\_\_\_\_

Relationship: \_\_\_\_\_

FULL NAME OF YOUR INTERPRETER DESIGNATED BY YOU: \_\_\_\_\_

Relationship: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

POWER OF ATTORNEY RECEIVED - SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_