

LETTERHEAD

This is an Example

Date (mm/dd/yyyy)

To Whom It May Concern:

(Full name and last name according to Mexican Birth Certificate) born on (mm/dd/yyyy) is a patient that I follow here at (Name of Hospital or Medical Institute) since (mm/dd/yyyy). He/She is in good health. His/Her parents are Mr. (Name and Last Name according to minor Mexican Birth Certificate) and Mrs. (Name and Last Name according to minor Mexican Birth Certificate)

His/Her picture appears below with my seal/signature on it.

I am writing this letter at the request of the family. The only objective of this letter is to present it at the Mexican Consulate in San Diego to obtain a passport for (Full name and last name according to Mexican Birth Certificate) which I have identified in this document.

If you have any questions, please call me at xxx-xxx-xxx

Sincerely

Signature

(Name who signed document)

License #

