

DUAL CITIZENSHIP APPLICATION

**INSTRUCTIONS:**

1. Please fill out the application completely in print.
2. Write the **FULL NAME** of both parents and grandparents **exactly as they appear on their birth certificates**, (whether Mexican or foreign). For women, use **maiden names**, as they appear on their birth certificate. Do not use **Abbreviations**.
3. If any of the parents or grandparents died, please select with an "X" in the corresponding option.
4. **Marital status, occupation and address** fields must be current ones.
5. For "Persons attending", please select with an "X" who will be attending the day of the appointment.

Rec: \_\_\_\_\_  
Rev: \_\_\_\_\_  
Cap: \_\_\_\_\_

<b>Registrant</b>	Name: _____ <small>Name(s) Father Last Name Mother Last Name</small>
	Date of Birth: _____ <small>day / month / year</small> Time of Birth: _____ hrs.
	Place of Birth: _____ <small>City/Town County State</small>
	Presented: Alive <input type="radio"/> Dead <input type="radio"/> Sex: Male <input type="radio"/> Female <input type="radio"/>
	Birth: Single <input type="radio"/> Twin <input type="radio"/> Multiple <input type="radio"/>
	¿Have you been registered in Mexico? No <input type="radio"/> Yes <input type="radio"/> ¿In what State? _____
	Parents Marital Status: Married <input type="radio"/> Common law <input type="radio"/> Separated <input type="radio"/> Divorced <input type="radio"/> Single <input type="radio"/>
	Marriage Certificate presented Yes <input type="checkbox"/> No <input type="checkbox"/>
	Persons attending: Father <input type="radio"/> Mother <input type="radio"/> Both parents <input type="radio"/> Different person or registrant <input type="radio"/>

<b>Parents</b>	Father's name: _____ <small>Name(s) Father Last name Mother Last Name</small> Date of Birth: _____ Age _____ <small>day / month / year</small>
	Citizenship: _____ Occupation: _____ Alive: Yes <input type="radio"/> No <input type="radio"/>
	Mother's name: _____ <small>Name(s) Father Last name Mother Last Name</small> Date of Birth: _____ Age _____ <small>day / month / year</small>
	Citizenship: _____ Occupation: _____ Alive: Yes <input type="radio"/> No <input type="radio"/>
	Address: _____ <small>number street APT City State Zipcode</small>

<b>Grandparents</b>	Grandfather (Father's side): _____ <small>Name(s) Fathers Last Name Mothers Last Name</small>
	Citizenship: _____ Alive: Yes <input type="radio"/> No <input type="radio"/>
	Grandmother (Father's side): _____ <small>Name(s) Fathers Last Name Mothers Last Name</small>
	Citizenship: _____ Alive: Yes <input type="radio"/> No <input type="radio"/>
	Address: _____ <small>number street APT City State Zipcode</small>
	Grandfather (Mother's side): _____ <small>Name(s) Fathers Last Name Mothers Last Name</small>
	Citizenship: _____ Alive: Yes <input type="radio"/> No <input type="radio"/>
	Grandmother (Mother's side): _____ <small>Name(s) Fathers Last Name Mothers Last Name</small>
Citizenship: _____ Alive: Yes <input type="radio"/> No <input type="radio"/>	
Address: _____ <small>number street APT City State Zipcode</small>	

<b>Witnesses</b>	Witness 1. Name: _____ <small>Name(s) Fathers Last Name Mothers Last Name</small> Date of Birth: _____ Age _____ <small>day / month / year</small>
	Citizenship: _____ Address: _____ <small>number street apt city state zipcode</small>
	Witness 2. Name: _____ <small>Name(s) Fathers Last Name Mothers Last Name</small> Date of Birth: _____ Age _____ <small>day / month / year</small>
	Citizenship: _____ Address: _____ <small>number street apt city state zipcode</small>

Name of person submitting the application: \_\_\_\_\_  
Cellular Phone : \_\_\_\_\_ Phone (other): \_\_\_\_\_  
E-mail: \_\_\_\_\_

I declare under oath that I have been perceived of the penalties incurred by persons who attest falsely to an authority other than the judicial, according to the provisions of Article 247, Section I of the Federal Criminal Code, and that the information stated in this application is correct and consistent with the documents annexed to it, and I am aware of all terms, conditions and deadlines this process conveys, so I have no doubt whatsoever and I agree with the terms.

Date of submission: \_\_\_\_\_ Signature of applicant: \_\_\_\_\_

**Persons born abroad, whose father and/or mother attest/s to have Mexican nationality, are entitled to be registered as Mexicans.** Once they have obtained the Mexican birth certificate, they will enjoy the rights granted by Mexican nationality. It is important to mention that by **obtaining the Mexican nationality, US citizenship is neither affected nor lost.**

**PROCESS:**

Registration takes place in three stages. **First stage:** APPOINTMENT. Schedule an appointment for "Civil Registry"-Reception of Documents" through Mexitel: (1-877) 639 48 35, or online at <https://mexitel.sre.gob.mx>, to later present the documentation personally –both parents must attend, if applicable, and the person/s to be registered (minor or adult)-. If the documentation is correct, the Registry will be carried out. **Second stage:** Registry. In this stage you must bring all of the originals and 2 photostatic copies of the approved documents. The two witnesses because of the sanitary compliance will be provided by the Consulate. **Third stage:** Pickup.

**REQUIREMENTS:**

1. **Application form** must be completed in full according to the filling instructions. To download and print it, go to: <http://consulmex.sre.gob.mx/sandiego/index.php/registro-civil/actas-de-nacimiento>
2. **US birth certificate of the applicant.** (Original and 2 letter-size copies). If the birth certificate is issued outside the United States, it must be apostilled or legalized by the issuing country, and translated into Spanish if different than English. (**NO** "abstracts" or short versions are accepted).
3. **Valid official identification of the applicant** with a recent photograph (original and 2 letter-size copies). It must contain full name as it appears on the foreign birth certificate. **If under 18:** valid US passport; or California ID; or valid school ID with photo; or proof of official studies properly signed with sealed photograph (stamp crossing the photo without covering the face), with the name as it appears on the birth certificate. **Children under 6 years old:** Valid US passport, or California ID, or a Letter (must be letterhead) issued and signed by his/her Pediatrician with full child's name, date of birth, full name of parents, and time of being his/her doctor, which must contain a recent photograph of the minor (with light colored clothes), with the physician's signature or seal/stamp crossing the photograph (without covering the face). In the event that an adult carries out the procedure without the presence of their parents, they must **INVARIABLY** present their US. Passport book with 2 letter-size copies.
4. **Birth Certificate of both parents,** (Original and two letter-sized copies).
5. **Valid official identification with photo and signature of both parents,** (original and 2 letter-size copies). **Mexicans:** Mexican passport, Matricula Consular, or Voting Card issued by the National Electoral Institute INE (formerly the Federal Electoral Institute IFE). If one parent is a **foreigner:** foreign passport (book type) **Important:** Naturalized Mexican Americans (citizens) must present the respective Certificate of Naturalization. **The identification must also contain the full name as it appears on the birth certificate.**
6. **Marriage certificate of parents** (if applicable). (Original and 2 letter-size copies). Abstract versions are not accepted. It is very important that the wedding took place 6 months before the birth of the applicant. In the event that it was held after, or the parents were not married, the father must appear on the day of the registration to sign the records. If the father is not able to appear at the Consulate, he must submit a Poder Especial (Special Power of Attorney) issued by a Notary Public in Mexico, or a Consulate of Mexico, in which the father recognizes paternity and grants permission the applicant to be registered as a Mexican at the Consulate. If the father died – or is not available- or the parents were never married before the birth of the person to be registered, birth registration does NOT proceed at the Consulate. In this case, you may apply for registration at any *Oficina de Registro Civil* in Mexico; such offices should be contacted for requirements. This process is called "Insertion of Foreign Birth Certificate"
7. For the moment, and due to the sanitary contingency, the Consulate will be providing the witnesses.

**IMPORTANT INFORMATION**

- In case of death of either parent, the birth certificate and the respective death certificate must be presented. **If any of the parents are foreigners, please present ONLY Death Certificate.**
- The procedure is free of charge and includes the first certified copy of the Mexican birth certificate. Subsequent certified copies cost US\$ 15.00 each. (Debit/credit cards and cash. AmEx not accepted).
- All applications are subject to the review of documents for approval. In some cases, additional documents may be requested.
- In case of errors or omissions in the documents submitted, the applicant must first request the correction/s with the relevant authorities.
- All photocopies submitted must be legible. In the case of identifications, photo and signature must be clearly visible. Do not forget to photocopy both sides of the identifications and documentation where applicable.