



DEPARTMENT OF VITAL RECORDS
Application for Birth Certificate

January 2026

DUAL CITIZENSHIP

INSTRUCTIONS:

Please fill out the application completely.

State the FULL NAME of both parents and grandparents exactly as they appear on their birth certificates, (whether Mexican or foreign). For women, use maiden names, as they appear on their birth certificate. Do not use abbreviations.

If any of the parents or grandparents are deceased, please mark with an "X" in the corresponding option.

Marital status, occupation and address fields must be current.

For "Person attending", please select with an "X" who will be attending the day of the appointment.

Applicant	Name: _____
	Name(s) _____ Father Last Name _____ Mother Last Name _____
	Date of Birth: _____ Time of Birth: _____ hrs.
	Place of Birth: _____
Parents	Presented: Alive ☐ Dead ☐ Sex: Male ☐ Female ☐
	Birth: Single ☐ Twin ☐ Multiple ☐
	¿Have you been registered in Mexico? No ☐ Yes ☐ ¿In what State? _____
	Parents Marital Status: Married ☐ Common law ☐ Separated ☐ Divorced ☐ Single ☐
Grandparents	Marriage Certificate presented Yes _____ No _____
	Person attending: Father ☐ Mother ☐ Both parents ☐ Different person or registrant ☐
	Father's name: _____ Date of Birth: _____ Age: _____
	Citizenship: _____ Occupation: _____ Alive: Yes ☐ No ☐
Grandparents	Mother's name: _____ Date of Birth: _____ Age: _____
	Citizenship: _____ Occupation: _____ Alive: Yes ☐ No ☐
	Address: _____
	Grandfather (Father's side): _____
Grandparents	Citizenship: _____ Alive: Yes ☐ No ☐
	Grandmother (Father's side): _____
	Citizenship: _____ Alive: Yes ☐ No ☐
	Grandfather (Mother's side): _____
Grandparents	Citizenship: _____ Alive: Yes ☐ No ☐
	Grandmother (Mother's side): _____
	Citizenship: _____ Alive: Yes ☐ No ☐
	Address: _____

NAME OF PERSON SUBMITTING THE APPLICATION: _____

CEL PHONE: _____ PHONE (OTHER): _____

I declare under oath that I have been perceived of the penalties incurred by persons who attest falsely to an authority other than the judicial, according to the provisions of Article 247, Section I of the Federal Criminal Code, and that the information stated in this application is correct and consistent with the documents annexed to it, and I am aware of all terms, conditions and deadlines this process conveys, so I have no doubt whatsoever and I agree with the terms.

Date of submission: _____ Signature of applicant: _____



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Applicants born abroad, whose father and/or mother attest to have Mexican nationality, are entitled to be registered as Mexicans. Once they have obtained the Mexican birth certificate. It is important to mention that by obtaining the Mexican nationality, US citizenship is neither affected nor lost.

The process takes place in three stages.

PROCEDURE: Appointments for dual nationality are available on FRIDAY only, during the day. (an Appointment is required)

- Request an appointment using these methods: "Civil Registry - Birth - Document Reception" in the My Consulate service at <https://citas.sre.gob.mx>., or by sending a WhatsApp message by sending the word "CITA" (in Spanish) to (1-424) 309 00 09, or by calling (1-424) 309 00 09.
- When your appointment is scheduled, you will receive a confirmation by email.
- On the day of your appointment, the persons involved in the registration, that is, the registered person and the father and mother, if applicable, must be present. It is important to mention that they must bring the original documents, copies of each document, as well as the appointment confirmation. If the documentation is complete and correct, the procedure will proceed.

REQUIREMENTS:

1. Application form must be filled out completely. Download: <http://consulmex.sre.gob.mx/sandiego/index.php/registro-civil/actas-de-nacimiento>
2. Applicant's US birth certificate. (Original and 2 letter-size photocopies). If the birth certificate is issued outside the United States, it must be apostilled or legalized by the issuing country, and translated into Spanish if different than English. (NO "abstracts" or short versions are accepted).
3. Valid official identification of the registrant, original and two letter-size copies (both sides, same side of the sheet), which must contain the full name as it appears on the birth certificate. For minors between 7 and 18 years of age, one of the following documents must be presented: a valid U.S. passport; a valid California ID; a current school ID with a photo and school transcript; or an official, duly signed, recently issued (no more than 6 months old) certificate of enrollment with a stamped photograph (stamp across the photograph without covering the face), with the name as it appears on the birth certificate. Children under 6 years of age: If the above documentation is not available, a letterhead certificate signed by the pediatrician may be presented containing the child's name, date of birth, and full names of both parents (matching the birth certificate). This document must include a recent photograph of the child (wearing light-colored clothing) and the doctor's stamp and/or signature across the photograph without covering the face. Birth Certificate of both parents, (Original and two letter-sized copies).
4. Birth certificates of both parents if both are Mexican citizens, original and two letter-size copies. Both parents must prove their nationality (Mexican and/or foreign); however, to complete the process, at least one parent must prove Mexican nationality (if either parent is a foreigner).
5. Valid official identification with photo and signature of both parents, (original and 2 letter-size copies on both sides). Mexicans must present one of the following identification forms: valid Mexican passport, valid Matricula Consular, or valid Voting Card issued by the National Electoral Institute INE. If one parent is foreigner: must present valid foreign passport (book type). Important: Naturalized Mexican Americans (citizens) must present the respective Certificate of Naturalization. The identification must also contain the full name as it appears on the birth certificate.
6. Parents' marriage certificate (if applicable), original and two letter-size copies. (Abstracts are NOT accepted). To complete the process without the parents' presence, a marriage certificate must be presented. If the registrant's parents are or were married civilly, either in Mexico or the United States, they must present the original marriage certificate and two copies.

IMPORTANT INFORMATION

- In case of death of either Mexican parent, the birth certificate and the respective death certificate must be presented. If any of the parents are foreigners, please present ONLY Death Certificate.
- The process to obtain the birth of certificate is free and includes the first certified copy. Subsequent original copies have a fee of US\$ 20.00 each. (Debit/credit cards and cash are accepted – except AmEx).
- All applications are subject to the review process of documents for approval. Having an appointment does not guarantee that the dual nationality will proceed. In some cases, additional documents may be required.
- In case of errors or omissions in the documents submitted, the applicant must first request the correction/s with the proper authorities.
- Mutilated, stained or altered documents are NOT accepted.
- All photocopies submitted must be legible. In the case of ID's, the photograph and signature must be clear and legible. Do not forget to photocopy both sides of the identifications and documentation where applicable.
- If the marriage certificate is correct and the registration proceeds is ESSENTIAL the book US passport as a form of identification.

For any questions, please send an email to: registrocivilsdi@sre.gob.mx