SRE
SECRETARÍA DE RELACIONES EXTERIORES

DEPARTMENT OF VITAL RECORDS
Application for Birth Certificate
DUAL CITIZENSHIP

January 2024

Rec: _____
Rev: _____
Cap: _____

INSTRUCTIONS:

1. Please fill out the application completely.
2. State the **FULL NAME** of both parents and grandparents **exactly as they appear on their birth certificates**, (whether Mexican or foreign). For women, **use maiden names**, as they appear on their birth certificate. Do not use **abbreviations**.
3. If any of the parents or grandparents are deceased, please mark with an "X" in the corresponding option.
4. **Marital status**, **occupation** and **address** fields must be current.
5. For "Person attending", please select with an "X" who will be attending the day of the appointment.

Applicant

Name: _____
Name(s) Father Last Name Mother Last Name

Date of Birth: _____ **Time of Birth:** _____ hrs.
day / month / year

Place of Birth: _____
City/Town County State

Presented: Alive ◯ Dead ◯ **Sex:** Male ◯ Female ◯

Birth: Single ◯ Twin ◯ Multiple ◯

¿Have you been registered in Mexico? No ◯ Yes ◯ ¿In what State? _____

Parents Marital Status: Married ◯ Common law ◯ Separated ◯ Divorced ◯ Single ◯
Marriage Certificate presented Yes___ No____

Person attending: Father ◯ Mother ◯ Both parents ◯ Different person or registrant ◯

Parents

Father's name: _____ **Date of Birth:** _____ **Age**_____
Name(s) Father Last name Mother Last Name day / month / year

Citizenship: _____ **Occupation:**_____ **Alive:** Yes ◯ ◯ No

Mother's name: _____ **Date of Birth:** _____ **Age**_____
Name(s) Father Last name Mother Last Name day / month / year

Citizenship: _____ **Occupation:**_____ **Alive:** Yes ◯ ◯ No

Address: _____
number street APT City State Zipcode

Grandparents

Grandfather (Father's side): _____
Name(s) Fathers Last Name Mothers Last Name

Citizenship: _____ **Alive:** Yes ◯ No ◯

Grandmother (Father's side): _____
Name(s) Fathers Last Name Mothers Last Name

Citizenship: _____ **Alive:** Yes ◯ No ◯

Address: _____
number street APT City State Zipcode

Grandfather (Mother's side): _____
Name(s) Fathers Last Name Mothers Last Name

Citizenship: _____ **Alive:** Yes ◯ No ◯

Grandmother (Mother's side): _____
Name(s) Fathers Last Name Mothers Last Name

Citizenship: _____ **Alive:** Yes ◯ No ◯

Address: _____
number street APT City State Zipcode

Informants

Person 1. Name: _____ **Date of Birth:** _____ **Age**_____
Name(s) Fathers Last Name Mothers Last Name day / month / year

Citizenship: _____ **Address:**_____
number street apt city state zipcode

Person 2. Name: _____ **Date of Birth:** _____ **Age**_____
Name(s) Fathers Last Name Mothers Last Name day / month / year

Citizenship: _____ **Address:**_____
number street apt city state zipcode

Name of person submitting the application: _____

Cellular Phone : _____ **Phone (other):** _____
E-mail: _____

I declare under oath that I have been perceived of the penalties incurred by persons who attest falsely to an authority other than the judicial, according to the provisions of Article 247, Section I of the Federal Criminal Code, and that the information stated in this application is correct and consistent with the documents annexed to it, and I am aware of all terms, conditions and deadlines this process conveys, so I have no doubt whatsoever and I agree with the terms.

Date of submission: _____ **Signature of applicant:** _____

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SECRETARÍA DE RELACIONES EXTERIORES

DEPARTMENT OF VITAL RECORDS **January 2024**

Application for Birth Certificate

DUAL CITIZENSHIP

Applicants born abroad, whose father and/or mother attest/s to have Mexican nationality, are entitled to be registered as Mexicans. Once they have obtained the Mexican birth certificate. It is important to mention that by **obtaining the Mexican nationality, US citizenship is neither affected nor lost.**

The process takes place in three stages. **First stage**: APPOINTMENT. Schedule an appointment for **"Nacimiento-Recepción de Documentos"** through MiConsulado: (1-424) 309 00 09, or online at https://citas.sre.gob.mx, the day of the appointment **–only one person must attend- to present all the required documentation in original and 2 photocopies in letter size of each document**. If the documents are complete and correct, this Consulate will assign a second appointment to complete de process. **Second stage:** REGISTRY: In this stage you must present all of the required original documentation. Persons that have to be present: aplicant (minor/adult), both parents or single mother depending on each case. Due to the restriction related to Covid-19 the informants are provided by the Consulate.

REQUIREMENTS:

1. **Application form** must be filled out completely. Download: http://consulmex.sre.gob.mx/sandiego/index.php/registro-civil/actas-de-nacimiento

2. **Applicant´s US birth certificate.** (Original and 2 letter-size photocopies). If the birth certificate is issued outside the United States, it must be apostilled or legalized by the issuing country, and translated into Spanish if different than English. (**NO** "abstracts" or short versions are accepted).

3. **Valid official identification of the applicant** with a recent photograph (original and 2 letter-size photocopies both sides). It must contain full name as it states on the foreign birth certificate. **If under 18 one of the following forms of identification must be presented**: valid US passport; or California ID; or valid school ID with photo; or proof of official studies properly signed with sealed photograph (stamp crossing the photo without covering the face), with the name as it appears on the birth certificate. For children under **6 years old, one of the following forms of identification must be presented:** Valid US passport, California ID, Letter (must be letterhead) issued and signed by his/her Pediatrician with full child's name, date of birth, full name of both parents as it appears in the applicant's birth certificate, this letter must have attached a recent photograph of the child (light colored clothes), with the physician's signature or seal/stamp crossing the photograph (without covering the face). In the event that an adult carries out the procedure without the presence of their parents, they must **INVARIABLY** present their valid US. Passport book with 2 letter-size copies.

4. **Birth Certificate of both parents,** (Original and two letter-sized copies)**.**

5. **Valid official identification with photo and signature of both parents**, (original and 2 letter-size copies on both sides). **Mexicans must present one of the following identification forms:** valid Mexican passport, valid Matricula Consular, or valid Voting Card issued by the National Electoral Institute INE. If one parent is **foreigner:** must present valid foreign passport (book type). **Important**: Naturalized Mexican Americans (citizens) must present the respective Certificate of Naturalization. **The identification must also contain the full name as it appears on the birth certificate**.

6. **Marriage certificate of parents** (if applicable). (Original and 2 letter-size copies). Abstract versions are not accepted. It is very important that the wedding took place 6 months before the birth of the applicant. In the event that it was held after, or the parents were not married, the father must appear on the day of the registration to sign. If the father is not able to appear at the Consulate, he must submit a Poder Especial (Special Power of Attorney) issued by a Public Notary **in Mexico**, or a Consulate of Mexico, in which the father recognizes paternity and grants permission the applicant to be registered as Mexican at the Consulate. If the father died –or is not available- or the parents were never married before the birth of the person to be registered, birth registration does NOT proceed at the Consulate. In this case, you may apply for registration at any *Oficina de Registro Civil* in Mexico; such offices should be contacted for requirements. This process is called "Inscripción Nacimiento ocurrido en el Extranjero".

7. For the moment, and due to the restrictions related to Covid-19, the Consulate will be providing both informants.

IMPORTANT INFORMATION

- In case of death of either mexican parent, the birth certificate and the respective death certificate must be presented. **If any of the parents are foreigners, please present ONLY Death Certificate.**
- The process to obtain the birth of certificate is free and includes the first certified copy. Subsequent original copies have a fee of US$ 19.00 each. (Debit/credit cards and cash are accepted – except AmEx).
- All applications are subject to the review process of documents for approval. In some cases, additional documents may be required.
- In case of errors or omissions in the documents submitted, the applicant must first request the correction/s with the proper authorities.
- All photocopies submitted must be legible. In the case of ID´s, the photograph and signature must be clear and legible. Do not forget to photocopy both sides of the identifications and documentation where applicable.
- If the marriage certificate is correct and the registration proceeds is ESSENTIAL the book US passport as a form of identification.