

HOUSEHOLD GOODS IMPORT CERTIFICATE

Indispensable Appointment

Requirements

1. Application for Household Goods Import Certificate.
2. Valid Passport (book passport) - original and 4 copies, for the first page (personal information).
3. Original Letter typed addressed to the Consulate General of Mexico requesting the service for Household Goods Import Certificate, date of travel, port of entry, and must include the current address in U.S. and the address where you will be living in Mexico. (4 copies).
4. Original Mexican Residence Card valid (Temporary or Permanent) or Mexican visa valid (Temporary or Permanent) and 4 copies, both sides. ***Note:** If you present your Visa as a proof of immigration status, keep in mind that your Resident Card will be required by the Customs authorities in order to release your shipment.
5. Present the household goods inventory (original and 4 copies). It must be in Spanish and type written with a detailed description of your household goods, the total amount, specify model and serial number for electronic devices, using the following format:

LISTA DE MENAJE DE CASA (HOUSEHOLD GOODS INVENTORY)	
Nombre completo (Full name):	PATRICK JO SMITH
Domicilio en Estados Unidos (Address in the U.S.): (número, calle, ciudad, estado país y código postal)	Domicilio donde se establecerá en México (Address in México): (calle, número ext-int, colonia, delegacion, ciudad, estado y código postal)
1000 INDIA ST, APT B-1, SAN DIEGO, CALIFORNIA, ESTADOS UNIDOS DE AMERICA, 92101	AVENIDA BENITO JUAREZ # 401, DEPARTAMENTO 4, COLONIA AGUACALIENTE, TIJUANA, BAJA CALIFORNIA, MEXICO, 22220

Under oath of truthfulness, I declare that I have the intention to live in Mexico on a (Temporary/Permanent) basis and that the below mentioned items belong to my household goods inventory which I used during my residency in the US.

Núm. Progresivo (Progressive #)	Cantidad (Amount)	DESCRIPCIÓN (Description)	MARCA (Brand)	MODELO (Model)	NUM DE SERIE (Serial number)
1	1	Televisión 40"	Sony	874934	SKJE9488NJA
2	1	Refrigerador	LG	F150	No visible / No legible
3	1	Tocador Recamara Principal	*	King Size	*
4	1	Base cama recamara principal	*	King Size	*
5	1	Colchón recamara principal	*	King Size	
6	1	Caja de Ropa (hombre y/o mujer)	*	*	*
7	1	Caja de Ropa (hombre y/o mujer)	*	*	*
8	1	Bicicleta	Shimano	No visible / No legible	No visible / No legible
9	1	Caja de Artículos de Cocina (ollas, vasos, etc)	*	*	*
10	1	Caja de Artículos de Cocina (ollas, vasos, etc)	*	*	*
11	1	Caja con herramientas (uso personal)	*	*	*

6. Pay \$185.00 US dollars.

Procedure:

Please schedule an appointment for the '**Household Goods Import Certificate**' by sending an email to clv@consulmexsd.org. Ensure to include your full name, current address, phone number, and confirm that you have all the necessary requirements.

The day of your appointment you must appear before this Mexican Consulate with all the requirements. If the documents are correct, the Household Goods Import Certificate will be issued and you must pay the duties. The Household Certificate will be delivered within two business days.

Important to keep in mind:

- It is important to mention that the Household Request is subject to the study of the documents for approval and in some cases additional documentation may be requested.
- This household certificate allows you to bring into Mexico your household goods only when these items are imported **no later than six months after your first entry**.
- A motor vehicle is not considered a household good.



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HOUSEHOLD GOODS IMPORT CERTIFICATE APPLICATION

Full Name (the same as your Passport): _____

Passport number: _____ Mexican Residence Card or Visa number: _____

Address in U.S.: _____

City: _____ Zip Code: _____

State: _____ Phone number: _____

E-mail: _____

Length of time you have lived in the U.S. address: _____

Number family members: _____

ADDRESS YOU WILL HAVE IN MÉXICO

Street and number: _____

City: _____ County: _____

Zip Code: _____ State: _____

"I declare under penalty of perjury, that the documents submitted and data recorded are certain, expressing to you that my repatriation to México; as well as my economic dependent, is final and that neither I nor my dependents have previously requested a certificate of Household Goods Import Certificate. It also states that I am aware that the definitive import of household goods to México we be left to the consideration of the customs authorities".

Applicant's signature

Date