



## APPLICATION TO GRANT OR REVOKE A POWER OF ATTORNEY

<input type="checkbox"/>	General Power of Attorney (know as General Power for Litigation and forceful Collection, Management and Ownership Acts)	<input type="checkbox"/>	Specific or Limited Power.
<input type="checkbox"/>	General Power for Litigation and Forceful Collection.	<input type="checkbox"/>	Revocation of a Power of Attorney.
<input type="checkbox"/>	General Power for management Acts.	<input type="checkbox"/>	General Power for Ownership Acts.

**Please select one option**

If the applicant can't speak, read or write in Spanish, an interpreter is required.  
GRANTOR (S) OR IF IT CORRESPONDS, PERSON WHO REVOKES A POWER.

Full Name:	
Nationality:	
Place of Birth:	
Date of Birth:	
Marrital Status:      Single: <input type="checkbox"/> Widowed: <input type="checkbox"/> Divorced: <input type="checkbox"/>	
Married under joint estate regime: <input type="checkbox"/> Married under s separate estate regime: <input type="checkbox"/>	
Occupation:	
Address:	
Telephone	
Do you declare to be subject to pay taxes to the inland Revenue in Mexico?      Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you pay punctually you taxes to the Mexican Inland Revenue?      Yes <input type="checkbox"/> No <input type="checkbox"/>	
A person married under a joint estate regime who intends to grant a power of attorney for ownership or management acts must provide also the data of her/his spouse. In this case both spouses must sign the application and the power of attorney. If the marriage was celebrated under a separate estate regime, it is required the marriage certificate.	

Agent or attorney in fact Data: or person whom a power is revoked:

Full Name:	
Nationality:	
Marrital Status:      Single: <input type="checkbox"/> Widowed: <input type="checkbox"/> Divorced: <input type="checkbox"/>	
Married under joint estate regime: <input type="checkbox"/> Married under s separate estate regime: <input type="checkbox"/>	
Occupation:	
Address:	
Relationship with the grantor:	



## **POWERS OF ATTORNEY**

When a person is abroad and has to execute a legal act or business matter in Mexico, she or he must give legal authority to another person with residence there, through a notary instrument called power of attorney, in order that the latter make those acts. A power of attorney can be general or special to one specified act or type of act.

A general power of attorney can be classified under the following types:

### **General Power of Attorney (known as General Power for Litigation and Forceful Collection, Management and Ownership Acts)**

#### **General Power for Litigation and Forceful Collection**

#### **General Power for Management Acts**

#### **General Power for Ownership Acts**

#### **Specific or Limited Power**

The General Power authorises the agent to act on behalf of the principal in an indefinite series of acts while the power is not revoked or any of the parties died. Notwithstanding this kind of power can have a limited scope as to the authority granted to the agent.

The Specific Power is granted for an specific or determined acts and expires once that those acts are concluded. The Specific Power provide a higher security for the grantor that the General Power.

### **Requirements**

#### **1. - Fill up a Power of Attorney application**

2. - Passport photocopies of the pages where the personal details and holder's photograph are found.

3. - **Payment of consular fees** made in cash, postal orders or company's cheque, payable to the Mexican Consulate. No personal cheques are accepted.

When a person is abroad and has to execute a legal act or business matter in Mexico, she or he must give legal authority to another person with residence there, through a notary instrument called power of attorney, in order that the latter make those acts. A power of attorney can be general or special to one specified act or type of act.

#### **Consulate of Mexico in Seattle, Washington**

2132 Third Avenue, Seattle, 98121

Tel. (206) 448-3526 Ext 121

Fax: (206) 448-4771

E-mail: [dorozco@consulmexseattle.org](mailto:dorozco@consulmexseattle.org)

Web Page: <http://portal.sre.gob.mx/seattle>

## **Nota Bene**

Once this office receives the required documentation, the power of attorney deed is signed within five working days in cases of individuals. For legal entities the time processing is eight working days. In order to be aware if this office has received the documentation and to make an appointment for signature of the deed, please call on the following telephone number: (206) 448-3526 Ext. 121.

If one person represents a legal entity, she or he must present in full, duly notarised and translated into **Spanish by an official translator** or in a official/legal manner, the following documents:

- Memorandum and articles of association of the company.
- Certificates of change of name of the company.
- Certificate of the Company's Register Office.
- List of present directors of the company.
- Minutes of the meeting where it was resolved to confer the power of attorney.
- Minutes of resolution.

Documents issued outside the United States and Mexico must be legalized by the competent Mexican Consulate or "apostille" by competent authority of the country where the documents are issued. In case they are not in Spanish, a translation into this language is required.

**Consulate of Mexico in Seattle, Washington**

2132 Third Avenue, Seattle, 98121

Tel. (206) 448-3526 Ext 121

Fax: (206) 448-4771

E-mail: [dorozco@consulmexseattle.org](mailto:dorozco@consulmexseattle.org)

Web Page: <http://portal.sre.gob.mx/seattle>