



EMBASSY OF MEXICO
CONSULAR SECTION

EQUIPMENT LIST (TEMPORARY IMPORTATION)

REQUIREMENTS:

1. Application form.
2. A.T.A. carnet (original).
3. Passport (original and copy of the main page).
4. Official media company ID (original and copy).
5. Original signed letter on official letterhead from the media company that states:
 - i. Purpose of the trip,
 - ii. Length and dates of the trip,
 - iii. Point of entry into the country,
 - iv. Name of the person responsible for the equipment (the name of this person must match the name on the A.T.A. carnet), and
 - v. Position of the applicant within the company.
6. Copy of the ID of the person that signed the letter mentioned above.

The service is free of charge.

The applicant must submit the documents in person in our office, Monday-Friday from 9 am – 1 pm.

The procedure takes one business day.

For more information please e-mail visasconwas@sre.gob.mx or visit our web page <https://consulmex.sre.gob.mx/washington/index.php>.